

Senior Project Manager

Full-time position | New Westminster, BC

Description:

Alpha Ministries Canada is a national Christian non-profit organization with creative and highly motivated people. What excites us and joins us together, as a team, is the privilege of serving the Church in Canada. We value operating in unity, relationship, service and humility to each other and the Church.

We want to add to our team someone who will strategically plan, direct, and coordinate activities across multiple projects with our National Director globally and our lead team nationally. This is an extraordinary opportunity for an individual to be responsible for ensuring project goals are accomplished within an approved time frame, scope and budget. You will network with international leaders and represent Alpha Canada.

At the core of the Senior Project Manager role, there is a calling from God for gracious, thoughtful service and implementation of a plan, where you thrive under the desire to see a project through from the beginning to the end. You must want to contribute with fresh ideas, effective communication, and a willingness to display joy, positive energy and encouragement to the team and other participants in the project.

Expertise / Experience:

- Post-secondary degree or business diploma that includes elements of communications, management or international relations
- Advanced Word, Excel and/or other database knowledge
- High level of customer service
- Excellent organizational and interpersonal skills
- Ability to deal appropriately with confidential information
- Ability to manage competing priorities within determined timelines with accuracy and attention to detail
- Previous experience with Alpha is an asset

Responsibilities (what you get to do):

- Design and implement National Alpha Office Leaders cohort
- Research trends in Canada related to the Church and culture
- Present findings of research that accelerate our decision making
- Escalate issues for resolution and ensure problem solving on projects are done with humility and excellence and on time and budget
- Humbly serve, engage, train and pray with our team and international leaders
- Work with great people
- Be highly relational and communicative with staff

Compensation:

Salary is competitive within the non-profit sector of our size, and commensurate with experience. Benefits package included.

How to apply:

By July 30th, please e-mail a cover letter, resume, and your references to jryan@alphacanada.org, or mail to the following address noting:

Re: Application – Sr. Project Manager

Alpha Ministries Canada
Attention: Director, Corporate Services
101 – 26 Fourth St.
New Westminster, BC | V3L 5M4

We are looking for the most passionate, driven person to join our A-team because we believe our work has eternal significance. See our website alphacanada.org for more information — no phone calls or other email inquiries will be accepted.

